

New Orleans Military and Maritime Academy
Meeting Minutes
23 July 2019
5:00p.m.

1. Roll call –Mr. Peyton Bush, Mr. Doug Downing, Dr. Marcellus Grace, Gen David Mize, Mr. Tom Shinn, Mr. Tony Staines, Mr. David Welker, Mrs. Erin Beaty, Mr. James Bean, Mr. Nicole Finkbeiner, Mrs. Carol McCall, MGySgt Melanie Young. Absent:, Mr. John Charpentier, Col Terry Ebbert.
2. Approval of Minutes – Motion to approve by Mr. Downing; second by Mr. Shinn; all in favor.
3. Reports and Recommendations
 - a. Financial Report – Mr. Downing gave financial report.
 - i. Remain ahead of budget, but lost a bit of the gap as expected and discussed during last report.
 - ii. Accounting dept. reviewing revenue recognition policies for private donations, which may impact timing in future periods.
 - b. General School Update – Commandant provided the report.
 1. Summer events
 - a. Summer School
 - b. Contract renewals
 - c. Maintenance and deep cleaning
 - d. Revised Cadet/Parent Handbook
 - e. Revised MCJROTC Handbook
 - f. Revised Personnel Handbook
 - g. Re-allocated spaces for new classes
 - h. Underwent beautification process
 - i. Continued campus expansion planning
 2. Teachers return Thursday for orientation; Cadet Orientation goes 5th-7th
 - a. Orientation culminates in a lunch with staff; Board members invited
 1. Faculty handbook revision:
 - a. Issue came up regarding paid time off, namely sick days. New policy would further clarify policy on treatment of accrued sick time.
 - i. Commandant recommends paying out accrued hours to clear them off the accounting books in order to implement a new, more effective policy going forward – estimated cost will be roughly \$120,000.

- b. Counsel drafted Cooperative Endeavor Agreement between NOMMA and Algiers Development District to layout roles and responsibilities for each party. Board held extensive discussion about terms of the Agreement (and future terms of the lease), including responsibilities, potential liabilities and remedies. Board guidance was to move forward with discussions with ADD to pursue final agreement.
 - c. Gen Mize mentioned that they are taking next steps to develop and refine the development and financing plans. He is planning to form a committee to spearhead formal planning, which will happen once school year starts.
- 5. New Business – Gen Mize discussed two resolutions needing approval.
 - a. Amendment to Articles of Incorporation – to provide for 15 Board members (vs. 11 as provided for in current Articles); Motion to approve by Mr. Bush, second by Mr. Downing – Motion approved unanimously
 - b. Reimbursement Resolution – Authorize the reimbursement of certain costs (capital expenses) in a future tax-exempt financing; Motion to approve by Mr. Downing, second by Mr. Bush; Motion approved unanimously.
- 6. Public Remarks – None.
- 7. Remarks from Board Members:
 - a. Mrs. Beaty mentioned this was her last meeting as a parent representative Board member. The Board thanked her for her service.
 - b. Mr. Finkbeiner mentioned this was her last meeting as a Board member, as she is moving to Houston. She impressed upon the school to utilize all resources available, namely online texts, and to be cautious with use of online resources – other entities have been found collecting data on students unknowingly to the schools. She also mentioned we should consider offering teachers budget amounts to purchase classroom supplies that they have historically purchased with personal funds.
- 8. Adjournment – Motion to adjourn by Mrs. McCall, second by Mr. Staines. Motion was approved unanimously.

Budget Meeting

1. Roll call –Mr. Peyton Bush, Mr. Doug Downing, Dr. Marcellus Grace, Gen David Mize, Mr. Tom Shinn, Mr. Tony Staines, Mr. David Welker, Mrs. Erin Beaty, Mr. James Bean, Mr. Nicole Finkbeiner, Mrs. Carol McCall, MGySgt Melanie Young. Absent:, Mr. John Charpentier, Col Terry Ebbert.
2. Presentation of 2019-2020 Annual Budget by Commandant and Mr Downing.
3. Adoption and Approval of Budget - Motion to approve by Mr Bush; second by Gen Mize. All in favor.
4. Adjournment – Motion to adjourn by Mr Downing, second by Mr Staines. Motion was approved unanimously.