## New Orleans Military and Maritime Academy Meeting Minutes 25 June 2019 5:00p.m.

- Roll call Col Terry Ebbert, Mr. Peyton Bush, Mr. Doug Downing, Dr. Marcellus Grace, Gen David Mize, Mr. Tom Shinn, Mr. Tony Staines, Mr. David Welker. Absent: Mrs. Erin Beaty, Mr. James Bean, Mr. John Charpentier, Mr. Nicole Finkbeiner, Mrs. Carol McCall, MGySgt Melanie Young.
- 2. Approval of Minutes Motion to approve by Mr. Downing; second by GEN Mize; all in favor.
- 3. Reports and Recommendations
  - a. Financial Report Mr. Downing gave financial report.
    - i. Tracking ahead of budget; budgeted for break-even year, but we are currently \$308K ahead
      - 1. Expecting some deficit for Summer, but still hope to finish the FY ahead of budget.
    - ii. Currently have 3-month operating reserve on hand.
    - iii. Commandant commented that we plan to unwind the New Market Tax Credit deal this year, which will provide flexibility to service other debt in the future.
  - b. General School Update Commandant provided the report
    - 1. Teachers return in one month, so attention turned toward orientation planning (teacher, student and parent)
    - 2. Tasks to be completed:
      - a. Employee and Personnel handbooks.
      - b. Third party vendor contracts to be renewed this school year:
        - Food Service: Switching food provider to Fresh Food Factor; changed was based on consideration of bid proposals from 4 separate food service providers.
        - Yellow Bus Service: Assessing bids from multiple providers including incumbent, who is only servicing one other school; yellow bus service has been a continuing city-wide issue and the subject of investigative news reports on local news station. Cost of insurance has raised considerably. Cost of yellow bus service will undoubtedly be higher under new contract.

- iii. Custodial/cleaning: Assessing renewal proposal from incumbent.
- 3. Current enrollment up to 986 at this point in time; will definitely fluctuate as normal part of the process; budgeting for 950 to be conservative.
  - a. Completing employee new hires (teacher and support staff) to accommodate higher student counts to maintain appropriate ratios.
- 4. Completed multiple JROTC summer camps.
- 5. Cyber lab: currently sending teachers to 5-day course to learn current technology (3D Printer, Laser Cutter, etc), how to run cyber lab program, and incorporate technology into multiple different subject areas.
- 6. Beautification project: working on various projects to improve appearance of campus.
- 7. Considering new system and procedures for managing employee payroll, benefits.
- 8. Cadet Handbook: We are re-working the handbook; the intent is to provide more clarity around the NOMMA program, expectations of student behavior, and disciplinary consequences in order to avoid students coming in with misconceptions and failing to adapt (notably related to the Marine Corps JROTC aspect of the program and related disciplinary standards).
- c. Academic Update Principal gave the update.
  - Completed numerous end of year activities, including awards nights and others – 7 events over 7 nights, and the auditorium was full for all 7 nights.
  - 2. Senior class: had four early graduates; one graduate received scholarship to Purdue (\$180K value); one graduate to receive "Posse Award" which included scholarship to Case Western Reserve University
    - a. 46% attending 4-year college
    - b. 17% attending 2-year college
    - c. 15% entering military
    - d. 15% entering workforce
    - e. 7% entering trade schools
    - f. \$1.4M in scholarships rewarded, excluding TOPS scholarships
    - g. 53 Cadets in summer school; 30 8<sup>th</sup> grade students in danger of not passing LEAP 8<sup>th</sup> grade test.

- i. 65 Cadets re-took LEAP test, with 67% passing on their second attempt (indicates positive impact of remediation).
- h. 50.9% of all students attended college in 2018 vs. LA average of 56%.
- d. Facilities Update Commandant gave update.
  - i. Renewing custodial contract and conducting deep cleaning.
- e. Capital Campaign update Commandant provided update.
  - i. Discussion of the specifics of one donor's challenge contribution; provided documentation to this donor's office as requested and confirmation of receipt of other donor's contribution of \$100K.
- 4. Old Business Campus Expansion; Commandant and Gen Mize gave update.
  - a. Working with architect on various design alternatives.
  - b. Main issue right now is determining what plots of land will be available to us; City of Algiers plans to give 4.4 acre plot along the river to a private entity for development into condos, so we are having to re-think expansion plans.
  - c. Schematic presented reflecting the property/buildings ADD will make available to NOMMA.
    - i. Had architect put together a revised plan with new anticipated footprint.
- 5. New Business
  - a. Commandant provided update on Annual Budget preparations. Board members discussed and asked questions. The LA State Legislature approved the original BESE Budget which (1) increased school MFP per-pupil funding by 1.375%; (2) increased MFP teacher pay by \$1K for certified teacher and \$500 for support staff; (3) provided \$20M for early education programs. NOMMA 2019-2020 budget will include those raises is based on a student count of 950 cadets due to increase primarily in 8<sup>th</sup> grade numbers. New/additional positions (teachers, counselors, JROTC instructors, support staff) are included to support increased student count. Federal and State Grant estimates are also reflected based on current year figures.
  - b. Principal presented NOMMA's 2019-2020 Pupil Progression Plan, which includes 8<sup>th</sup> Grade information in body of the plan and NOMMA's criteria for determination of Valedictorian/Salutatorian.
- 6. Public Remarks None.
- 7. Remarks from Board Members None.

- 8. On motion of Mr. Doug Downing, seconded by Mr. David Welker, and unanimously approved the Board approved going into Executive Session to discuss personnel matters including performance evaluation of the Principal and Commandant. The Board returned from Executive Session an on motion of Mr. Doug Downing, seconded by Mr. David Welker, and unanimously approved the Board retuning to regular session. On motion of General David Mize, USMC (Ret), seconded by Mr. Doug Downing, and unanimously approved the Board authorized the adjustment of compensation for the school's Commandant and further authorized the President of the Board to execute such documents to effect the compensation adjustments discussed in Executive Session.
- 9. Adjournment Motion to adjourn by Mr. Shinn, second by Mr. Staines. Motion was approved unanimously.